


Careers for Key Stage 4			
PSHE Lessons			
Lesson 1	Skills Health Check	60 minutes plus	Links to CDI Framework & Gatsby
	<p>Students need to go to www.nationalcareersservice.direct.gov.uk and create an account using their school email. They will then need to log into the website.</p> <p>Once logged in they need to start to complete a Skills Health Check. They will complete a series of questions on personal and activity skills which will produce a report for them.</p> <p>Please can you start on the personal skills section</p>		<p>Learning about the world of work area</p> <p>4. Exploring Careers and Career Development</p> <p>Gatsby 1,3</p>
Lesson 2	World of Work	60 minutes	
	<p>Students will explore the sectors listed in the Careers Hub and present back to the group what they have learnt</p> <ul style="list-style-type: none"> ● Students will better understand the range of sectors they could work in ● Students will feel more confident in their knowledge of the world of work <p>Please see linked lesson plan for further information on the lesson World of Work Lesson 2- Careers Sectors.docx</p>		<p>Learning about the world of work area</p> <p>6. Understanding Business and Industry</p> <p>7. Investigating jobs and LMI</p> <p>Gatsby 1,3, 5 & 6</p>
Lesson 3	Understanding Soft Skills	60 minutes	
	<p>Students will learn what Soft Skills are and their importance in the work place. You will show students a presentation that has various videos which explain all of the various soft skills and why they are important in working life.</p> <p>Please note there are two choices of delivery method here:</p> <ol style="list-style-type: none"> 1. Various Presentation for each of the soft skills – if you feel confident to do this, I would prefer this method of delivery as it will allow classroom discussion 		<p>Developing yourself through careers, employability and enterprise education</p> <ol style="list-style-type: none"> 1. Self Awareness 2. Self determination <p>Gatsby 3</p>

Key Stage 4 Careers Programme

	<p>2. One presentation with each of the soft skills delivered as a video on slides.</p> <p>Please decide which method you prefer, and you can link to them here....</p> <p>Following the presentation, students can complete the activity which can be found here.</p>		
Mock Interviews and CV Writing	Preparation for CV & Mock Interviews	Form Tutors	
	<p>Form Tutors will work with students to prepare them with everything they will need to write their CV's</p> <ul style="list-style-type: none"> • Predicted Grades • Work Experience information • Voluntary work • Sports • Club • DofE <p>Mock Interview Preparation. Form Tutors will deliver a presentation during form time to prepare students for both events</p>		<p>Developing yourself through careers, employability and enterprise education</p> <p>1. Self Awareness</p> <p>2. Self determination</p> <p>Learning about the world of work area</p> <p>Understanding Business and Industry</p> <p>Gatsby 4,5 & 6</p>
CV Writing Workshop	CV Writing	Workshop ran by E4E	
	<p>Students will complete a 3 hours workshop on how to write a CV. The outcome of the sessions should be a completed CV that they are able to use in for their mock interview and in Year 11.</p> <p>This session is delivered by local employers</p>		<p>Learning about the world of work area</p> <p>6. Understanding Business and Industry</p> <p>7. Investigating jobs and LMI</p> <p>Gatsby 4,5 & 6</p>
Mock Interviews	Mock Interviews	Workshop ran by E4E	<p>Learning about the world of work area</p>

Key Stage 4 Careers Programme

			6. Understanding Business and Industry 7. Investigating jobs and LMI Gatsby 4,5 & 6
	All Year 10 students will have a mock interview by a member of the local business community.		
Mock Interview Feed back	Students will all receive feedback from their mock interview which will be given to them during their form time		Gatsby 4, 5 & 6
Work Experience	Year 10 Students take part in a week of work experience during the penultimate week of the school year		Gatsby 5 & 6
Year 11			
Next Steps	Which way Now	Form Tutor	Gatsby 3,7 & 8
	Form Tutor to spend some time on first day back explaining different routes and the importance of English and Maths		
External Providers Talks	Local Colleges and Apprenticeship Providers will come into school to talk to students about the routes they offer post 16. See the assembly rota here: https://chellaston.fireflycloud.net/year-11---shl/careers/careers-assemblies		Gatsby 3,5,7 & 8
LMI	<p>During Tutor time a talk is delivered that explain about LMI and what it means to students</p> <p style="text-align: center;"> D2N2 LMI.pdf</p> <p>Resources:</p>		Gatsby 2 & 3 Learning about the world of work area 6. Understanding Business and Industry 7. Investigating jobs and LMI

Key Stage 4 Careers Programme

PSHE Lessons	Unifrog Work	
Unifrog Post 16 Options	Students learn about the opportunities available to them, post-16. This is a great time to ask students to record their intentions for the end of this academic year.	Gatsby 3, 7 & 8
Recording BTEC and A Level options post 16 intentions on Unifrog Resources: BTECs - Busting myths BTECs - Busting myths worksheet A level choices A level choices mind map	Ask all year 11 students to fill in their post-16 intentions using the Intentions tool. This downloadable data will make careers provision more bespoke for the coming year. Take a more in-depth look at some of the post-16 options with these sessions on BTECs and A-levels.	Gatsby 1, 3, 7, 8