



Chellaston Academy

Integrity Care Excellence

Chellaston Academy

Careers Provider Access Policy

Contents

1. Aims	2
2. Statutory requirements	2
3. Student entitlement	3
4. Management of provider access requests	3
5. Links to other policies	5
6. Monitoring arrangements	5
.....	

1. Aims

This policy statement aims to set out our school’s arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

Chellaston Academy uses the Gatsby Benchmarks and the CDI Framework for Careers as a guide to plan our Careers and Aspirations programme.

As part of our commitment to informing students of the full range of employment, learning and training pathways available. We would be delighted to receive requests from training, apprenticeships, employers and vocational educational providers to speak to students.

Chellaston Academy are particularly interested in hearing from providers in:

- Digital Skills Sector, as it is predicted that in the next two decades, 90% of jobs will require some digital proficiency (‘Digital Skills Crisis’ The Science Committee 2016);
- STEM employers (science, technology, engineering, and maths) – combining creative talent with engineering and technology;
- Manufacturing, Gaming, ICT, Construction and Energy;
- Health Professions and Social Care.
- Finance, Accounting and Business Administrators;
- Entrepreneurs or small business owners;

These employment sectors are identified as areas of growth in the current and future labour market and the largest growth in jobs is expected to be in management, professional and technical roles.

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements. School must provide six encounters with approved providers of apprenticeships and technical education for all their students:

- Two encounters for pupils during the ‘first key phase’ (year 8 or 9) that are mandatory for all pupils to attend.
- Two encounters for pupils during the ‘second key phase’ (year 10 or 11) that are mandatory for all pupils to attend.
- Two encounters for pupils during the ‘third key phase’ (year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend.

3. Student entitlement

All students in years 8 to 13 at Chellaston Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses
- Two encounters for pupils during (year 8 or 9) to take place any time during year 8 or between 1 September and 28 February during year 9.
- Two encounters for pupils during (year 10 or 11), to take place any time during year 10 or between 1 September and 28 February during year 11.
- Two encounters for pupils during the (year 12 or 13)

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact:

Jo Shillingford, Careers Lead.

Telephone: 01332 702502

Email: j.shillingford@chellaston.derby.sch.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
Year 7	<ul style="list-style-type: none"> – Who am I Assembly – Challenging stereotypes 	<ul style="list-style-type: none"> – Careers Ready LMI, employability assembly 	<ul style="list-style-type: none"> – Investigating work and working life
Year 8	<ul style="list-style-type: none"> – Unifrog 	<ul style="list-style-type: none"> – Tomorrows Engineers 	<ul style="list-style-type: none"> – Enterprise Event

Year 9	<ul style="list-style-type: none"> – IRail event and workshops – Rolls Royce Stem event 	<ul style="list-style-type: none"> – Pathways evening – Pathways Assembly – Unifrog 	<ul style="list-style-type: none"> – Investigating Careers
Year 10	<ul style="list-style-type: none"> – Skills festival - Birmingham – Rolls Royce Stem event 	<ul style="list-style-type: none"> – Careers week 	<ul style="list-style-type: none"> – CV, Letter and Mock interview practice – Project Ask and Apprenticeships – Careers Ready Assembly – Derby University Experience Day – Developing Personal finance capabilities
Year 11	<ul style="list-style-type: none"> – Sixth Form assembly & open evening – What Career? What University Live? – Managing changes and transition Aspiring minds event – Rolls Royce apprenticeship event 	<ul style="list-style-type: none"> – 6th form interviews – Ideas for careers – risk of NEET 	
Year 12	<ul style="list-style-type: none"> – What Career? What University Live? – Employability skills workshop – Careers Ready LMI assembly 	<ul style="list-style-type: none"> – Young Enterprise Employability masterclass – Project Ask Apprenticeship Assembly 	<ul style="list-style-type: none"> – Mock Interviews – CV Workshop
Year 13	<ul style="list-style-type: none"> – UCAS guidance – What Career? What University Live? – Apprenticeship assemblies 		

Please speak to our Careers Lead to identify the most suitable opportunity for you.

4.3 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.4 Premises and facilities

- The Academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity.

- The Academy will also make available Audio Visual (AV) and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.
- Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Study Centre. The Study Centre is available to all students at lunch and break times.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for the Study Centre/Sixth Form. These areas are available to all students before the academy day, at break time, lunchtime and after the academy day. All year groups participate in a weekly assembly, if you would like to come in and talk to a specific year group about your organisations the timings are from 8.30am – 9.00am Please email Jo Shillingford to discuss your requirements.

5. Links to other policies

- *Safeguarding/child protection policy*
- *Careers policy*
- *Curriculum policy*

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Jo Shillingford, Careers Lead.

This policy will be reviewed annually. At every review, the policy will be approved by the Local Governing Board.