

# ACTIVATING AND LOGGING INTO FIREFLY



## Activating your account

1. In your browser, go to the Firefly link on the school website, or use this link:

<https://chellaston.fireflycloud.net>

If prompted, please choose the 'Parent Login' option



Chellaston Academy

Log in using your email address or username

Parent Login

Email address or username

Password

Show password

Log in

Forgotten your password?

New to Firefly? Activate your account.

Or log in with

Special Login

Student and Staff Login

firefly

2. Select **New to Firefly? Activate your account.**
3. Enter the email address the school already holds on record for you, then select **Activate account.** An email is sent to you.



Chellaston Academy

Activate account

Parent Login

To activate your account, enter your email address or username.

myemail@me.com

Activate account

Log in

Or log in with

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firefly

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4. Check your email inbox. Make sure to check your spam filters if you don't find it anywhere.
5. Open the email and select **Activate account**.
6. Enter the password of your choice, then confirm it.
7. Choose **Activate account**.

Your account is activated and you're now logged in to the Parent Portal.

### Logging in

1. In your browser, go to the Parent Portal address once again.
2. This time, simply enter your newly-registered email address and password into the appropriate boxes and click Log in.
3. You will then be taken to the main Parent Dashboard.
4. From here, you can navigate the menus to browse subject resources, access surveys etc. You will occasionally be sent a link to a Firefly resource via school communications too.
5. You can view details for your child, by clicking their name on the right-hand side. Within their profile, you can see homework tasks that have been set, as well as viewing their timetable etc.

### Mobile app

There is also a mobile app available called **Firefly for Parents** which is available in both Google Play and the Apple Store. You can use this to access your account rather than a web browser if you prefer. The code you need to activate the app is **CHELLASTON**.